

**MAYOR AND COUNCIL
BOROUGH OF PENNS GROVE**

ORDINANCE NO. 2020-14

ORDINANCE CREATING A CITIZENS POLICE ADVISORY BOARD

Chapter 116 – Police Department

Article III – Citizens Police Advisory Board.

§ 116 – 7 Membership, Terms, and Vacancies.

There is hereby created a Penns Grove Citizens Advisory Board.

- A. The overall goal of the Citizens Police Advisory Board is to foster communication, inclusiveness, and transparency between the community and the Police Department.
- B. The Citizens Police Advisory Board shall be comprised of the following:
 - 1. One appointment by each Borough Council member currently serving;
 - 2. Three appointments by the Mayor;
 - 3. One appointment of a youth member, aged 18 to 25, to be chosen by the Mayor.
 - 4. One already-appointed member shall be designated as the Chairperson, to be chosen by the Mayor and approved by the Mayor and Chairman of the Public Safety Committee.
- C. Citizens Police Advisory Board members shall serve for a minimum of two years and shall serve until their successors are appointed and qualified. Citizens Police Advisory Board members' appointments shall only be effective upon formal swearing in.
- D. A member may be removed from service on the Citizens Police Advisory Board by a majority vote of the Governing Body for failure to attend three consecutive Citizens Advisory Board meetings.
- E. Vacancies on the Citizens Police Advisory Board shall be reported to the Municipal Clerk, who will then notify the Governing Body that an appointment is needed to fill the unexpired term.
- F. All members must reside or work in the State of New Jersey.

§ 116 – 8 Meetings.

- A. The Citizens Police Advisory Board shall be scheduled no less often than once a month, and the Police Chief or acting head of the Police Department shall attend a monthly meeting if requested by the Board.

- B. The Citizens Police Advisory Board shall have quarterly meetings that are open to the public. Minutes and agendas for such public meetings shall be made available to the public.
- C. Special meetings may be provided for at the call of the Chairperson or on the request of any two Citizens Police Advisory Board members, which shall be held on notice to its members and the public in accordance with all applicable legal requirements.
- D. No action shall be taken at any meeting without a quorum being present.
- E. All regular meetings and all special meetings shall be open to the public. Notice of all such meetings shall be given in accordance with the requirements of the Open Public Meetings Law, P.L. 1975, Chapter 231.
- F. Minutes of every regular or special meeting shall be kept and shall include the names of the persons appearing and addressing the Board, the action taken by the Board, the findings, if any, made by it and reasons therefor. The minutes shall thereafter be made available for public inspection during normal business hours at the office of the Municipal Clerk.

§ 116 – 9 Duties and Responsibilities.

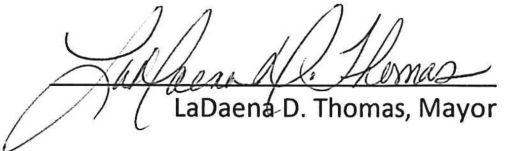
- A. The duties and responsibilities of the Borough of Penns Grove shall be as follows:
 - 1. The Borough of Penns Grove shall not bear any financial obligation or responsibility for any disbursement(s) incurred or as a result of activities performed by the Citizens Police Advisory Board.
 - 2. The Borough of Penns Grove shall establish a link on the Borough's webpage for citizens to make anonymous praise or complaints concerning the Police Department.
- B. The duties and responsibilities of the Citizens Police Advisory Board shall be as follows:
 - 1. To receive/compile information from both the Police Department, as determined by the Police Chief, and the general public so that the Citizens Police Advisory Board can review and report on public safety and law enforcement trends;
 - 2. To receive/compile information about best practices of law enforcement from around the country, particularly in the area of community policing and development of alternatives to incarceration;
 - 3. To provide citizens with the opportunity to converse directly with Police Department leadership regarding public safety concerns;
 - 4. To provide citizens with the opportunity to give informed feedback on the performance of the Police Department with respect to public safety concerns and quality of police community relations, including but not limited to concerns regarding neighborhood presence, quality and frequency of police contacts, response time, proactive police initiatives;

5. To encourage candid and collaborative problem solving.

6. The Citizens Police Advisory Board shall make recommendations to the Public Safety Committee who will then present to The Appropriate Authority and the Chief of Police or Public Safety Director.

Attest:



Sharon R. Williams, Municipal Clerk


LaDaena-D. Thomas, Mayor

Intro:

Council	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
Bercute		X	X			
Mincey	X		X			
Oliver				X		
Pasquale				X		
Scott			X			

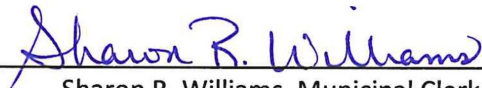
Notice: The above ordinance was introduced and passed on the first reading at the meeting of the Mayor and Council of the Borough of Penns Grove in the County of Salem held on October 6, 2020 and will be considered for final passage at a meeting to be held by the Mayor and Council at Borough Hall, Broad Street and State Street, Penns Grove, New Jersey at 6:30 p.m. on November 17, 2020 at which time any interested person will be given an opportunity to be heard.


Sharon R. Williams, Municipal Clerk

FINAL:

Council	MOVED	SECONDED	Y	N	ABSTAIN	ABSENT
Bercute		X	X			
Mincey	X		X			
Oliver						X
Pasquale					X	
Scott			X			
Washington, Jr.			X			

Notice: The above ordinance was introduced and passed on the first reading at the meeting of the Mayor and Council of the Borough of Penns Grove in the County of Salem held on October 6, 2020 and was adopted, after a public hearing was held by the Mayor and Council at Borough Hall, 1 State Street, Penns Grove, New Jersey at 6:30 p.m. on November 4, 2020.


 Sharon R. Williams, Municipal Clerk